Georgia Institute of Technology
Application to Use Facilities for Filming or Still Photography

Thank you for your interest in filming or still photography on the Georgia Institute of Technology (GT) campus.

Persons interested in filming or still photo shoots on the GT campus must complete and submit this application. Non-GT persons who are not currently contracted design or construction vendors are also required to pay a non-refundable application fee of $100.00. This fee may be paid by check or credit card. Checks should be made payable to the Georgia Institute of Technology. A credit card authorization form is available for those who prefer to use a credit card for payment.

Once your completed form and any necessary payment are received, your request for filming or photography will be considered.

**TYPE OF PROJECT (CHECK ONE):**

- Feature Movie: _____
- Commercial: _____
- Video: _____
- GT Student: _____
- Music Video: _____
- Photography: _____
- TV/Pilot/Series: _____

**APPLICATION DATE:** __________________________

**PROJECT NAME:** __________________________________________

**PROJECT DESCRIPTION:** __________________________________________

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____________________________________________________________________

**Name of Production Company:** __________________________

**Production Company Full Headquarters Address:**

____________________________________________________________________

____________________________________________________________________

**Production Company Full Local Address:**

____________________________________________________________________

____________________________________________________________________

**Production Company Web Address:** __________________________
COMPANY/ ORGANIZATION INFORMATION:

Contact Person Name: ________________________________________________
Main Office Number: ________________________________________________
Cell Phone Number: ________________________________________________
Email Address: _____________________________________________________

Producer Name: ________________________________________________
Cell Phone Number: ________________________________________________
Email Address: _____________________________________________________

Location Manager Name: ___________________________________________
Cell Phone Number: ________________________________________________
Email Address: _____________________________________________________

Photographer Name: ______________________________________________
Cell Phone Number: ________________________________________________
Email Address: _____________________________________________________

Other - Name: _____________________________________________________
Cell Phone Number: ________________________________________________
Email Address: _____________________________________________________

PROJECT INFORMATION:

Requested Production Date(s): _______________________________________

LOCATIONS INFORMATION:

Requested Building(s): _____________________________________________
Requested Outdoor Space(s): _________________________________________
Additional Space Request(s): _________________________________________

PRODUCTION INFORMATION:

Estimated Number of Crew: _______ Estimated Number of Crew Parking Spaces: _______
Estimated Number of Large Box Trucks: _______ Estimated Number of Small Box Trucks: _______

Please return completed form to films@cpsm.gatech.edu.